Welcome Students!

The TAACCCT INTERFACE Grant was developed with the goal of assisting TAA-eligible workers, Veterans, and all other adults in obtaining education and joining the workforce, to build a pipeline of workers in IT-related fields.

The INTERFACE Grant at MATC has touched all IT classes and has provided support services and events throughout the years to all IT students.

Here are a few examples of how we, along with our partners from Employ Milwaukee, LETC at the HIRE Center and DWD-Job Service Milwaukee can support you throughout the year:

- IT Recruitment Showcase
- Job search assistance
- Resume/interview assistance
- Review of Enrollment forms for possible funds
- Time management/Study skills
- Financial Aid/Scholarship assistance

MATC offers numerous support services for students. Successful students use all the resources that are available to them, engaging in the multiple support services will help you stay on track towards graduation and keep you committed to your education.

Check out all of the services available in the MATC Student Handbook: [http://www.matc.edu/student/studentlife/handbook.cfm](http://www.matc.edu/student/studentlife/handbook.cfm)

Questions or additional information:
Stefanie Patti
TAACCCT Grant Student Services Special
pattis@matc.edu  414-297-7483
Academic Advising at MATC

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<thead>
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<th>Advising</th>
<th>Support</th>
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<tr>
<td>Advising is designed to help you with:</td>
<td>You will receive support with:</td>
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<tr>
<td>• Problem-solving academic issues</td>
<td>• Understanding college policies</td>
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<td>• Academic Planning</td>
<td>• Degree requirements</td>
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<td>• Educational development</td>
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<td>• Counseling and referral to student support &amp; other service providers</td>
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<td>• Changing your program</td>
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<td>• Progress reviews</td>
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<td>• Succeeding in your classes</td>
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Starting off the semester with the right support and mindset will help you to succeed throughout the year. Taking responsibility for yourself as a student and making a commitment to the college and your education is going to ensure a successful semester and year.

Making a Commitment to the College
- Abiding by all college policies, rules, regulations.
- Engaging and participating actively in college activities and services which may help the college experience become personally rewarding.
- Seeking the assistance of academic advisors/counselors/faculty/staff.

Making a Commitment to Your Education
- Attending all classes on time and prepared to learn.
- Participate actively in class to develop your potential.
- Complete all assignments on time.
- Treat fellow students, faculty and staff with respect and courtesy.
- Proactively seek assistance - do not wait until it is too late to solve problems.
To meet the requirements established by this grant, students in classes touched by this grant will need to complete the DOL TAACCCT Grant Enrollment form as an acknowledgement and receipt of the notice. At the beginning of each semester we will ask you to complete the DOL enrollment form, even if you had the prior semester. The form is online and should take only 3 minutes or less to complete.

Please complete the DOL TAACCCT Grant Enrollment form at https://goo.gl/ngvsEZ (address is case sensitive)

A dream becomes a goal when action is taken toward its achievement. — Bo Bennett

Successful Student Traits: Know Yourself

Self Awareness is Crucial

Recognizing your Challenges

- Assessments & Tests
- Assignments
- Self Assessment
- Self Management

Identifying your Needs

- Advise & Counseling
- Instructors’ Feedback
- Feedback from your Support Team
- Note Taking Techniques

Developing your Strengths

- Goal Setting
- Time Management Skills
- Procrastination
- Study Skills
- Stress Management Skills
- Test Taking Strategies
- On-Task & Concentration Strategies

Self awareness is important to have a better understanding of yourself as a college student. You will be able to make changes and build on your areas of strength as well as identify areas where you will need to make improvements. Self-awareness is the first step to goal setting.
**Technical Support Representative—Competitive Edge Software, Inc.**

**Summary:** Field customer support issues via phone, email and chat console. Research, isolate, and troubleshoot customer technical support issues through to resolution. Escalate unresolved issues to appropriate teams as necessary and provide required follow-up to deliver resolutions to customers.

**Minimum Requirements:** Some college, 0-5 years experience